

Instructions: Please, rate all proposals on each of the established sub-criteria in the rating matrix. Please provide a rating on a scale from 1 to 5: 1 = very weak, 2 = weak, 3 = neutral, 4 = strong, 5 = very strong (Please do not score 0). In the table below extra space is provided for additional narrative explanation or comments on the rating, proposal, proponents, etc. For the **budget evaluation**: 1: no value for money 3: good value for money 5:very good value for money

The table contains formulas to aggregate the scores for each of the criterion. In this sheet you only need to type in the name of the bidders in the salmon-coloured cells. The scores for each sub-criteria and for each component will be automatically estimated.

CRITERION 1: CONSULTANT PROFILE AND TEAM COMPOSITION					BIDDERS		
COMPONENT 1	CRITERIA	SUB-CRITERIA	MAX. GRADING	Bidder #1	Bidder #2	Bidder #3	
				Name of the Bidder:	Name of the Bidder:	Name of the Bidder:	
1	Consultant profile and team composition	The extent to which the consultants provide evidence of their experience in designing and undertaking MTRs of development interventions, as well as ToC analyses, showing a good understanding of result frameworks.	5				
		Relevant expertise and sector experience of the consultants: Private Sector Development, Farmer Cooperative Development, Agriculture and Gender and youth inclusion, with demonstrated knowledge of the Dutch PSD development policy.	5				
		Relevant regional, local, and field-level experience. The extent to which the consultant provides evidence of the social, economic & environmental context of the FFF countries of operation	5				
		Demonstrated experience in facilitating focus group discussions and key informant interviews and facilitating sensemaking workshops and presentations of evaluation or research findings.	5				
		Capacity to operate in the required languages: English (Fluent), French (fluent where necessary such as in Francophone countries)	5				
COMMENTS							
Combined Score for consultant profile and team composition							

CRITERION 2: OVERALL TECHNICAL PROPOSAL					BIDDERS		
COMPONENT 2	CRITERIA	SUB-CRITERIA	MAX. GRADING	Bidder #1	Bidder #2	Bidder #3	
				Name of the Bidder:	Name of the Bidder:	Name of the Bidder:	
2	Overall technical approach	Clarity of the methodological approach developed in the technical proposal	5				
		Quality of the proposed methodology, including the extent to which the methodology elaborates on prescriptions set out in Chapter 5 of the ToR	5				
		Sampling design, method and size	5				
		Quality of the overall proposal writing, argumentation, structure of the text and visuals	5				
		Adequateness of the workplan	5				
COMMENTS							
Combined Score for Overall technical approach							

CRITERION 3: PRICE					BIDDERS		
COMPONENT 1	CRITERIA	SUB-CRITERIA	MAX. GRADING	Bidder #1	Bidder #2	Bidder #3	
				Name of the Bidder:	Name of the Bidder:	Name of the Bidder:	
3	Price	Best price for the proposed level of quality and depth of the proposed deliverables					
		Daily fee per consultant. The will be evaluated based on the level of seniority.	5				
		Travel and transport expenses	5				
		Data collection unit cost	5				
		Cost per deliverable	5				
		Contingency budget	5				
		Overall budget	5				
COMMENTS							
Combined Score for Price							

WEIGHTING FACTOR OF THE CRITERIA 20% Consultant Profile and team composition - 50% Overall technical approach - 30% price This table contains formulas. Do not enter any data.						
TOTAL SCORE				Bidder #1	Bidder #2	Bidder #3
				Name of the Bidder:	Name of the Bidder:	Name of the Bidder:
Criterion 1 - Consultant profile and team composition						
Criterion 2 - Overall technical approach						
Criterion 3 - Price						
TOTAL (weight allocation 20% team composition, 50% Overall technical approach and 30% price)						