Farmer common sense in business

For inspiring and creative professionals with a passion for cooperatives focused on impact

We are Agriterra, a Dutch agri-agency that provides business development services to ambitious cooperatives and farmer organisations in developing and emerging economies. We assist them with advice and training through locally based business advisors and by deploying practitioners from the Dutch and international farmer organisations and (cooperative) companies; the so-called Agripool experts. We apply a three-track approach: we make cooperatives bankable and create real farmer-led companies, we support organisations to improve extension services to their members and we enhance farmer-government dialogues. Our advisory practice covers the full range of services on Management & Organisation, Financial Management, Governance, Business Development and Lobby & Advocacy.

Agriterra has local offices in 22 countries. We work with self-steering teams, so our employees are challenged to use every bit of determination, creativity and strategy to achieve our compelling goals. Being a self-steering organisation makes Agriterra an inspiring and challenging environment for professional growth and development.

Agriterra has an annual turnover of approximately 20 million euros, is ISO certified and has over 160 employees, both in the Netherlands and abroad. For more information, visit our website www.agriterra.org

Analyst financial administration 36 hrs
Location: Arnhem – The Netherlands

The analyst financial administration we are looking for has excellent accounting qualities and good knowledge of preparing annual accounts and budgets. You are experienced in processing and analysing financial data and Excel has no secrets for you. You work careful and accurate and ensure a reliable and up-to-date financial administration. You are a team player with a positive critical attitude, also with regard to your own work and you communicate easily with involved parties.

Our ideal candidate has experience in monthly and quarterly closures and assisting in the annual account preparation and knows how to monitor budgets and maintaining overviews of financiers contribution and budget exhaustions.

You will work in a team of financial analysts together with the senior analyst financial administration and under the responsibility of the manager operations.
Activities

- you analyse data concerning (project) planning and realisation
- you provide overviews of financier contribution and budget exhaustion
- you collect, check and process expense statements, invoices and bank details
- You collect, check and process financial statements of country offices
- you coordinate your work with the senior analyst for the correct and timely delivery and processing of financial data
- you inform your team and the senior analyst on identified problems and provide solutions

What do you offer?

- at least MBO4 Business Administration level
- appropriate training in financial administration
- excellent computer skills, especially Excel and accounting programmes
- experience in project management and data analysis
- knowledge of the Dutch and English language
- available for 36 hours
- accurate administration skills with an eye for detail

What do we have to offer

The analyst financial administration works independently within frameworks and work arrangements and coordinates with other internally involved parties. He or she acts as the first point of contact regarding the assigned activities within the financial administration.

Agriterra operates in dynamic international markets and in close cooperation with the agricultural business sector. At Agriterra, the work environment is collegial and ambitious, and the focus is on achieving impact. As analyst financial administration, you will report to the manager operations.

The salary depends on experience and ranges between €2,627 and 3,742. In addition, 8% vacation allowance and an end-of-year bonus will be paid. Agriterra offers a contract for a year with the possibility of extension.

Are you interested?

Are you interested in this position and do you fit the profile? Apply before the 10th of January 2020 with a cover letter and curriculum vitae, by sending an e-mail to vacature@agriterra.org, to the attention of Mr R. Hahne, manager operations, with reference code AG 3319.

If you require further information, you can also contact him by sending an e-mail.