



## **Farmer common sense in business**

**For inspiring and creative professionals  
with a passion for cooperatives  
focused on impact**

We are Agriterra, a Dutch agri-agency that provides business development services to ambitious cooperatives and farmer organisations in developing and emerging economies. We assist them with advice and training through locally based business advisors and by deploying practitioners from the Dutch and international farmer organisations and (cooperative) companies; the so-called Agripool experts. We apply a three-track approach: we make cooperatives bankable and create real farmer-led companies, we support organisations to improve extension services to their members and we enhance farmer-government dialogues. Our advisory practice covers the full range of services on Management & Organisation, Financial Management, Governance, Business Development and Lobby & Advocacy.

Agriterra has local offices in 20+ countries. We work with self-steering teams, so our employees are challenged to use every bit of determination, creativity and strategy to achieve our compelling goals. Being a self-steering organisation makes Agriterra an inspiring and challenging environment for professional growth and development. Agriterra has an annual turnover of approximately 20 million euros, is ISO certified and has over 170 employees, both in the Netherlands and abroad. For more information, visit our website [www.agriterra.org](http://www.agriterra.org).

In the coming weeks Agriterra will start working on a specific IFAD funded programme in Latin America & the Caribbean, that requires us to maintain a solid administration on the project expenditures and available budget. Therefore we are recruiting an:

### **Analyst financial administration 36 hrs**

Location: Arnhem – The Netherlands

In this position you will mainly work on this IFAD project. You will ensure that all transfers are correctly administered in the available systems, which means that your accounting qualities are excellent. You will process and analyse all data and report regularly (in English) on components such as financial data on project planning and realisation, overview of donor contribution and exhaustion of budgets. You will liaise with colleagues and implementing partners abroad, to ensure their financial administration for this programme meets the required standards.

You work careful, accurate, with an eye for detail, and ensure a reliable and up-to-date financial administration of the project. You are a team player with a positive critical attitude, also with regard to your own work and you communicate easily with involved parties. You act as the first point of contact regarding the assigned activities within the financial administration.

### Activities

- Analyse data concerning the project and report on project planning and realisation;
- Keep track and provide overviews of expenditures related to the budget;
- Process and check invoices and bank details;
- Coordinate your work with the senior analyst for the correct and timely delivery and processing of financial data;
- Inform your team and the senior analyst about identified problems and provide solutions.

### What do you offer?

- At least MBO 4 Business administration level;
- Appropriate training in financial administration;
- Excellent computer skills, especially Excel and accounting programs (MS Dynamics 365);
- Experience in project management and data analysis;
- Knowledge of the English language is critical;
- Knowledge of Spanish, French and Dutch language is preferred.

### What do we have to offer?

At Agriterra, the work environment is collegial and ambitious, and the focus is on achieving impact. In this position you work independently within frameworks and working arrangements. You will work in a team of analysts together with the senior analyst financial administration and under the responsibility of the manager operations. The salary depends on experience and ranges between € 2.712 and 3.864. In addition, 8% vacation allowance and an end-of-year bonus will be paid.

### Are you interested?!

Are you interested in this position and do you fit the profile? Apply ASAP but at least before the 7<sup>th</sup> of December 2020, with a cover letter and curriculum vitae, by sending an e-mail to [vacancy@agriterra.org](mailto:vacancy@agriterra.org), to the attention of Mr. R. Hahné, manager operations, with reference code AG0820.

If you require further information, you can also contact him by sending an e-mail.